

# BYFIELD PARISH COUNCIL

Clerk – Mrs A Weller, 18 Church Street, Byfield, Daventry NN11 6XN

Tel/Fax 01327 260022

7<sup>th</sup> March 2013

Dear Councillor

This is your summons to the meeting of the Council on **Thursday 14<sup>th</sup> March** at 7.30pm in the lower annexe of the village hall. If you will not be able to attend would you please let me know.

The Agenda for the meeting is set out below.

Yours sincerely

Angela Weller  
Clerk to the Council

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## AGENDA

### To receive and approve apologies for absence

1. **Declarations of any disclosable interests** for items on this agenda
2. **To approve the minutes of the last meetings –**
  - 14 February
3. **To receive an update on matters outstanding** (if not covered elsewhere on the agenda)
  - a) Purchase of land at Fiveways
  - b) Registration of village greens with Land Registry
  - c) Draft Village Design Statement, with DDC
  - d) Possible grant to Bowls Club, to assist with stairlift
  - e) Sign for playground
  - f) Speed Watch
4. **Items brought forward from the last meeting**
  - a) Procedure for seeking grant applications from village organisations
  - b) Registration of Community Assets - Cross Tree ph and Village Club.
5. **To receive any announcements from the Chairman**
  - **Closure of meeting for public comment, plus reports from District and County Councillors**
6. **To deal with General Correspondence requiring a DECISION** (and not covered elsewhere on the agenda)
  - a) no. 4.2 Boddington PC - suggestion that properties along the access route be surveyed. To pass this information to residents of The Twistle?
  - b) no. 9 NCALC Training courses. Anyone wish to attend any?
7. **Financial matters**
  - a) Report on fund balances and financial position
  - b) Report on Internal Control

**c) INCOME SINCE THE LAST MEETING to 28 FEB**

Lloyds TSB Bank	Interest January	£0.60
J&M Humphris	Burial fees - Mrs Joan Jones and Mr V Hodgkins	£500.00

d) Website management 2013-14. Consideration of quotation from Small World Systems to act as webmaster for the year.

e) Internal Audit for 2013-14

f) Special Expenses in 2013-14 - for the maintenance of the closed churchyard. Update.

**g) ACCOUNTS FOR PAYMENTS**

# Johnson & Gaunt	Legal fees re Fiveways	£464.00 (LTSB a/c)
# Ditto	Purchase price for Fiveways land (from NCC) £1500.00 Plus 50% of valuation fee £245.00	£1745.00 (NatWest a/c)
# Wild Flower Shop	Plugs for Pocket Park	£304.24
# already paid - charges agreed at previous meeting; approval required		
Byfield Village Hall	Hire – January	£22.05
May Gurney Ltd	8 bags of salt	£32.00
Aylesbury Mains Ltd	Repairs PLs 61 and 83	£92.28
Northants CALC	Training course - Code of Conduct 27.2.13 (Clk)	£29.00
Mrs C White	Playground maintenance February	£69.30
M Haynes	Cutting back overgrown hedge on Woodford Road	£42.00
Mrs R Jeacock	Honorarium - bus shelter cleaning February	£25.00
Mrs C White	Honorarium – litter collection February	£78.00
Angela Weller	Clerk's expenses – room as office February + BT Call Plan & other calls + B'band March + 2 x mileage.	£105.34
HMRC	PAYE March	£115.60
A Weller	Net salary March + fees as Burials Clerk (net)	£462.58

- plus any other accounts for work already approved by Council, which arrive after the printing of this agenda.

**8. Audit**

a) To adopt revised Assets Register

**9. Planning matters**

a) DDC APPLICATIONS None

b) APPROVALS

i) 2013/0002 and 0003LB - 5 Bell Lane for rear extension

c) REFUSALS None

d) Update on discussions regarding the S106 Agreement in relation to application 2012/926.

e) Warwickshire CC - Consultation available on Green Infrastructure Strategy.

f) ditto Consultation available on Proposed Modifications to Core Waste Strategy

g) Boddington reservoir wind turbine - update.

h) Any urgent planning matters to be brought to the attention of the Council.

**10. Annual Parish Meeting (Thursday 21 March)**

a) Consideration of format, including guest speakers.

**11. Burial Ground, Allotments, New Wood/ Pocket Park**

a) Water meter readings

b) Burial Ground

c) Allotments

- d) New Wood/Pocket Park
- i) Installation of new tree seat
- ii) Planting of wild flower plugs

### **12. Highways and Rights of Way**

- a) HS2 and diversions of RoWs and highways - update
- b) To receive an update on any highway matters reported to MGWSP.
- c) Report on matters relating to RoWs
- d) Improvements to parking area at end of Jubilee Close

### **13. Council Property**

- a) Council noticeboard for the Dolls Hill area
- b) Purchase of any new or replacement litter bins from Glasdon UK before 31 March to obtain discount.
- c) War memorial garden
  - i) Planting and maintenance of large round bed by Boddington and District Garden Association.
  - ii) Consideration of installing wooden bollard at High Street end of the double kerb, to deter large vehicles being driven up over the kerb and damaging the grass.

### **14. Playground**

- a) Report on regular inspections
- b) Junior basketball post
- c) Update on roundabout handrails and junior swings safety rails
- d) Suggestions for any additional play equipment

### **15. Brightwell Recreation Ground**

- a) Update on future management

### **16. Care of the Environment**

- a) Felling of poplar on BRG
- b) Inspection of trees.
- c) Planting of bank at rear of Bowls Club

### **17. Lights, Utilities**

- a) To receive reports of any faulty lights
- b) Information from Western Power Distribution re; sub-station on High Street. See Clerk's notes.

### **18. Reports from representatives on village organizations**

- a) Brightwell Recreation Ground Charity (JC)
- b) Village Hall (MB)

### **Dates of next meetings –**

**Wednesday 27<sup>th</sup> March - for planning if needed**

**Thursday 11<sup>th</sup> April – regular meeting of the Council**

**Wednesday 24<sup>th</sup> April – to consider Sections 1 and 2 of Annual Return + any planning matters**

### **Items for April agenda**

- Annual Return for audit – if bank statements arrive in time

