

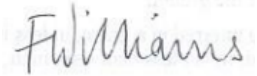
BYFIELD PARISH COUNCIL

ANNUAL MEETING OF THE COUNCIL

9 MAY 2024 at 7.30 pm

at the Meeting Room, Byfield Village Hall, The Green, Byfield NN11 6UT

Members of the public are invited to attend and address the Parish Council during the Public Participation item.



Frances Williams, Clerk to the Council
3 May 2024

AGENDA

1. **Declarations of interest in items on the agenda**
2. **To receive and consider apologies for absence**
3. **To elect a Chairman**
4. **To approve the minutes of the meeting on 16 April 2024**
5. **Matters Arising from the last meeting, not covered elsewhere on agenda**
6. **Chairman's Announcements**
7. **Public Participation**
8. **To receive report a report from the WNC Ward Councillor(s)**
9. **To discuss the proposal for a Byfield relief road and possible next steps**
10. **To agree to renew clerk's membership of SLCC at £161 (based on cost sharing with Badby PC)**
11. **Finance (JG, CD, Clerk/RFO)**
 - a. To approve the (unaudited) 2023/24 annual accounts
 - b. 2023/24 Annual Governance and Accounting Return (AGAR):
 - i To receive the internal audit report
 - ii To approve the Annual Governance Statement (AGAR Section 1)
 - iii To approve the Annual Accounting Statement (AGAR Section 2)
 - iv To note the dates of the Exercise of Public Rights as xx to xx 2024
 - c. *Income received from 11 April to 3 May:*

First Half 2024-25 Precept	£40,883.00
Aura Wind Boddington (annual donation)	£3,738.23
Reclaim of VAT paid in March	£192.38
Burial Ground fees	£312.00
Refund – Glasses, Brightwell Pavilion	£40.78
 - d. *Fund balances at 3 May:*

Current Account:	£7,321.07
Deposit Account:	<u>£108,221.58</u>
Total:	£115,542.65
Uncashed cheques:	(£0.00)
Total funds available:	<u>£115,542.65</u>
 - e. Accounts for Payment - see schedule
 - f. To agree a working party to consider the new model Financial Regulations

- 12. Planning (BR, JG)**
 - a. NEW APPLICATIONS:
2024/2143/FULL: Addition of first floor balcony to rear elevation at 20 Boddington Road
 - b. APPROVALS: 2024/1539/FULL for single storey rear extension at High Banks, Bell Lane
 - c. REFUSALS: None
 - d. Report by BR following her attendance at NCALC's "Planning Nuts & Bolts" training
 - e. Any other planning matters
- 13. Highways**
 - a. Update regarding parking at Jubilee Close
 - b. Any other updates and new matters
- 14. Rights of Way (NT, LC)**

Any updates and new matters
- 15. Council and BRG Land/Property (CD, PB, SC, BR)**
 - a. To consider installing a soakaway along the fence line at the Scout HQ and additional drainage at a cost of approx. £1500
 - b. To agree to improve the steps from the lower car park to the Brightwell and install a second hand-rail and approx. 9 m of additional post-and-rail fencing. Labour 2 - 2.5 days at £150 per day, plus materials at cost – rough estimate £350. Total cost approx. £725.
 - c. To agree to "weed and feed" the BRG at a cost of £360
 - d. Any other updates and new matters
- 16. Burial Ground and Closed Churchyard (JG)**

Any updates and new matters
- 17. Lights and Utilities (CD)**

Any updates and new matters
- 18. Allotments (LC), Pocket Park (PB), Environment (PB, NT)**
 - a. Update regarding recommendations of the Pocket Park Working Party
 - b. Update regarding a nature notice at the Pocket Park and a history information board at the railway cutting
- 19. Playground (MB)**

Any updates and new matters
- 20. To consider arrangements to commemorate Remembrance Day**
- 21. To agree arrangements for the AGM of the BRG Association on 30 May**
- 22. Reports from representatives of village organisations**
- 23. Date(s) of next meeting(s)**

30 May – AGM of the BRG Association
13 June – Full Council meeting
- 24. Close of Meeting**