

BYFIELD PARISH COUNCIL

Clerk: Alex George
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MINUTES OF THE MEETING HELD ON THURSDAY 8 August 2024 AT 7.30 PM

PRESENT: Councillors: John Gillic (JG) – Chairman; Christl Davis (CD), Barbara Ridyard (BR) and Nick Thompson (NT)

Others: WNC Ward Cllr Rupert Frost (RF), Frances Williams (FW) and the Clerk

		Action
1.	Declarations of interest in items on the agenda: No declarations received.	
2.	To receive and approve apologies for absence: Pom Boddington (PB), Michael Burdon (MB) and Lindsay Clark (LC)	
3.	To approve the minutes of the Meeting on 11 July 2024: It was RESOLVED to accept the minutes of the meeting as an accurate record, and they were signed by the Chairman.	
4.	Matters Arising: None	
5.	Chairman's Announcements: JG thanked FW for her time spent as Clerk supporting the Parish Council for the past 18 months.	
6.	Public Participation: None.	
7.	WNC Local Transport Plan – Online Briefing, Thursday 5 September 7-8pm: The Clerk reported, WNC have developed a new Local Transport Plan for 2025-2045 for West Northants. There are several drop in sessions at WNC venues across August and Councillors were informed of the online briefing on Thursday 5 September if they wished to attend and learn more.	
8.	To discuss proposed measures to resolve parking issues at Jubilee Close: RF reported that, WNC were not currently wanting to take on ownership of the parking issues at this moment in time. Several options were discussed and it was agreed that RF would approach Futures Housing Group to explore options.	RF
9.	Report from the WNC Ward Councillor: RF reported that, the Stagecoach 200 bus service had been extended to go to Chenderit School in the morning and afternoon to support travel services for students within the villages along the route.	
10.	To receive Frances' resignation and approve payment of her final salary together with accrued annual leave. This was received, seconded and approved for payment.	Clerk
11.	To consider a request from Byfield Good Neighbours for a grant of £500: This was considered and agreed that a grant of £500 would be awarded to Byfield Good Neighbours to support the work they do.	Clerk
12.	Finance: a. The Q2 2024-25 bank reconciliation had been checked and no issues found. The budget report as of 31 July was reviewed and there were no questions. b. <i>Income received from 4 July to 2 August:</i> Reclaim of VAT paid in April and May (£393.36), bank interest (£106.98), Burial Ground fees (£167.00), Wayleave (£27.40)	

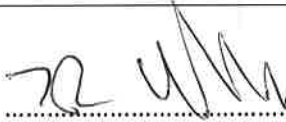
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	<p>c. <i>Fund balances at 3 August</i>: Current account £3,958.62, deposit account £91,045.92. No uncashed cheques, total funds available £95,004.54.</p> <p>d. It was RESOLVED to make the payments detailed on the updated schedule.</p> <p>e. It was agreed to adopt the new model Financial Regulations as modified by the working party.</p> <p>f. JG provided an update on the progress of the change of registered address for online banking.</p>	Clerk Clerk
13.	<p>Planning:</p> <p>a. No new applications.</p> <p>b. WNC given approval to 2024/2416/FULL: Demolition of garage and conservatory and erection of a new two-storey side and rear extension, replacement tiled roof over utility room and new open front porch canopy at 46 Banbury Lane. 2024/1075/FULL and 2024/1076/LBC: Installation of 32 solar panels in garden and 16 solar panels on flat roof garage at Church End House, Church Street.</p> <p>c. No new refusals.</p> <p>d. It was agreed to arrange a meeting with MCT Engineering regarding their interest in a development on Charwelton Road.</p>	Clerk
14.	<p>Highways:</p> <p>a. Highways will repaint the white lines on the road outside of the Co-Op, but will not install signage. JG has approached the Co-Op to discuss signage, but is awaiting a response.</p> <p>b. Highways have stated that the parking on the verge is a policing matter. The Police have been approached and have responded to say nothing will be done at this moment in time, as no one is parking on the road.</p> <p>c. Strimming commissioned at lower junction of Banbury Lane with A361 at a cost of £60, in the interests of visibility for road users.</p> <p>d. There is a new link for FixMyStreet (WNC) – www.fix.westnorthants.gov.uk</p> <p>e. The issues of lorries passing through the village to HS2 worksite has been raised with HS2. Further comments received about the tunnel structures will be passed as complaints to HS2. It was noted that there will be a bridge and road closures between Wormleighton and Boddington while HS2 replace the bridge.</p>	
15.	<p>Rights of Way: NT provided an update on the Rights of Way access between the Twistle and the A361/Banbury Road.</p>	
16.	<p>Council and BRG Land/Property:</p> <p>a. The Parish Council discussed the complaint regarding mobility following the re-surfacing at the Russell Pavilion and will investigate options.</p> <p>b. It was agreed that residents at 18-22 Banbury Lane could access Parish Council owned land to improve the ongoing water supply issues to the properties. It was agreed that the Parish Council would seek reimbursement from the residents if any legal costs to the council were incurred.</p>	
17.	<p>Burial Ground and Closed Churchyard: RESOLVED to repair the failed wall in the closed Churchyard at a cost of £185 and rebuild the bulging section at a cost of £435. RESOLVED to approach mason to provide a quote to complete the less urgent bulging section.</p>	Clerk Clerk
18.	<p>Lights and Utilities: Nothing to report.</p>	
19.	<p>Allotments, Pocket Park and Environment:</p> <p>a. Strimming at allotments commissioned by Clerk/Chair at a cost of £250.</p>	

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	<p>b. JG, PB and another member of the Pocket Park working party met with residents who had complained about the strimming in the park. They were asked to join the working party to support the park.</p> <p>c. NT provided an update on the history information board, sourcing photographs to accompany the information. A further update will be provided at the October meeting.</p>	<u>NT</u>
20.	Playground: No update was provided due to apologies given.	
21.	To consider reports of a strong smell of cannabis in various locations in the village: It was agreed that any concrete evidence will be passed to the Police if received.	
22.	Reports from representatives of village organisations: No reports provided.	
23.	Date(s) of next meeting(s) 22 August (planning meeting if required). 12 September (full council meeting).	
24.	Close of meeting: JG closed the meeting at 9:23pm.	

Signed: Date: 10/10/24

